



11532 Lakewood Blvd. Suite 201  
Downey, Ca. 90241-5200  
(562) 861-9773 Fax: (562) 622-9683

<b>FOR OFFICE USE ONLY</b>
Leasing Agent: _____
Date/Time Received: _____ am/pm
Credit App. Fee: \$ _____
<input type="checkbox"/> Attach: Check List

Applicant's NAME \_\_\_\_\_  
PROPERTY \_\_\_\_\_ UNIT # \_\_\_\_\_

**RENTING POLICIES & PROCEDURES**

Once you have selected and decided on a rental you must fill out our resident application form. There is a \$35.00 application fee (Money Order, or Cash), which covers the handling of your application and cost of your credit report. These fees are **NOT REFUNDABLE**. A **PHOTO ID** will be requested for all applicants at the time you submit this application for processing.

In order for your application to be considered you must meet the following requirements:

**Verifiable Sufficient Income** - Income may be combined by multiple applicants who will be occupying the unit being applied for.

**Verifiable Good Credit** - Credit references listed will be contacted, so please provide telephone numbers. Credit reports will be checked with a national credit bureau.

**Good Previous Rental History** - We will verify rental history with your two previous landlord(s). You must provide names and telephone numbers of prior landlord(s). Applications will not be approved if we cannot contact your prior landlord(s) or mortgage holder(s).

**Complete Application** - This application must be complete in its entirety. Failure to complete the entire application can result in a denial of the application.

We will try to process your application within 24 hours. Applications will not be prescreened. Incomplete or falsified applications will be rejected. All applications submitted become the property of CTU Inc.

We cannot guarantee any unit you have seen to be available by the time your application is processed. We cannot be held responsible for any unit that is rented after you have seen it and turned in an application. All rentals are on a first approved basis.

If your application is approved and your move-in date is not immediate, a holding deposit will be taken. A holding deposit must be in the form of a cash, cashier's check or money order, and must be received 24 hours upon approval. Should you decide not to rent the unit, any money deposited is non-refundable. The holding deposit will be applied toward your security deposit.

You will be required to pay the first month's rent and security deposit in advance.  
**THIS MUST BE PAID BY CASH, CASHIERS CHECK, OR MONEY ORDER ONLY.**

After signing a lease agreement with CTU Inc. Property Management, you are liable to report to us within 48 hours with a change of phone number(s) and/or place of employment.



**Please Continue (Over)**

The undersigned declares that the information on this rental application is true and correct, and understands that false statements may result in rejection of this and any future applications for housing that we manage. The undersigned does further understand that all persons or firms named may freely give any requested information concerning me and I hereby waive all right to action for any consequences resulting from such information. By my signature below, I authorize the investigation and release of the information on all statements contained herein, including but not limited to a credit check, to CTU Inc. Property Management and/or its principal and/or the owner of any property which I am applying to occupy.

I further understand and agree that CTU Inc. will rely upon this Rental Application as an inducement for entering into a rental agreement or lease and I warrant that the facts contained in this Application are true. If any facts prove to be untrue, CTU Inc. may terminate my tenancy immediately and collect from me any damages incurred including reasonable attorneys fees resulting there from.


You are also herein notified that a negative credit report reflecting your credit record may be submitted in the future to a credit reporting agency if you fail to fulfill the terms of your rental obligations or if you default in those obligations in any way.

CTU Inc. Property Management welcome all applicants and supports fair housing. We do not refuse to lease or rent any housing accommodations or property nor in any other way discriminate against a person because of sex, marital status, race, creed, religion, age, familial status, physical or mental handicap, color or national origin.

Notice of the contractual relationship between the Property Owner and CTU Inc. Property Management: is an exclusive agent of the Property Owner and represents the Property Owner's interest in any and all rental transactions.

Applicant Signature \_\_\_\_\_

Date \_\_\_\_\_

		11532 Lakewood Blvd. Suite 201 Downey, Ca. 90241-5200 Tel : (562) 861-9773 Fax: (562) 622-9683		<b>Receipt</b>	
Date:	_____	From:	_____		
\$	_____	Amount	_____		
For Address	_____		Unit #	_____	
<input type="checkbox"/> Cash	<input type="checkbox"/> Cashier's Check	<input type="checkbox"/> Money Order			
\$35.00 per applicant is NON REFUNDABLE					
Signed					

ADDRESS \_\_\_\_\_ UNIT# \_\_\_\_\_

PERSONAL INFORMATION			
Applicants Full Name:		Date of Birth	
Home# (    )	Work# (    )	Cell# (    )	
Have you ever used another Name(s)	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
If yes, Name(s)			
Social Security Number	_____ - _____ - _____		
Drivers License/ Identification Number:		State	<input type="checkbox"/>
List <u>any</u> other persons who will reside with you below ( <b><u>Include age and relationship</u></b> ):			

References			
Personal Reference:			
Address			
City	State	Zip	Phone # (    )
Nearest living relative		Relationship	
Address			
City	State	Zip	Phone # (    )

RESIDENCE HISTORY			
<b>Current:</b>			
Address		Yrs.	Mo.
City	State	Zip	Rent/Mort \$
Landlord or Mortgage Holder		Phone # (    )	
Reason for moving			
<b>Previous:</b>			
Previous Address		Yrs.	Mo.
City	State	Zip	Rent/Mort. \$
Landlord or Mortgage Holder		Phone # (    )	
Reason for moving:			

CURRENT EMPLOYMENT INFORMATION				
Employed By			Yrs	Mo
Employers Address				
City	State	Zip	Phone # ( )	
Monthly Income \$			Supervisor	

PREVIOUS EMPLOYMENT INFORMATION				
Previously Employed By			Yrs	Mo
Employers Address				
City	State	Zip	Phone # ( )	
Monthly Income \$			Supervisor	

BANKING				
Bank Name		Address		
City	State	Zip	Phone # ( )	
Checking	Acct #			Balance \$
Savings	Acct #			Balance \$
Credit Card	Acct #			
	<input type="checkbox"/> American Express	<input type="checkbox"/> Visa	<input type="checkbox"/> Balance \$	
	<input type="checkbox"/> Master Card	<input type="checkbox"/> Discovery	Monthly Payment \$	
Credit Card	Acct #			
	<input type="checkbox"/> American Express	<input type="checkbox"/> Visa	Balance \$	
	<input type="checkbox"/> Master Card	<input type="checkbox"/> Discovery	Monthly Payment \$	

AUTOMOBILE INFORMATION				
*Provide a copy of registration for vehicle				
Make	License #	State	Year	Color
Auto Loan	<input type="checkbox"/> Yes <input type="checkbox"/> No	Payment \$		
Lender's Name			Lender's Phone # ( )	
*Provide a copy of registration for vehicle				
Make	License #	State	Year	Color
Auto Loan	<input type="checkbox"/> Yes <input type="checkbox"/> No	Payment \$		
Lender's Name			Lender's Phone # ( )	

Have You Ever	Yes	NO
Been Delinquent in Payment of your Rent or any other Financial Obligation	<input type="checkbox"/>	<input type="checkbox"/>
Failed to perform any obligation of a Rental Agreement or Lease	<input type="checkbox"/>	<input type="checkbox"/>
Been a Defendant in an Unlawful Detainer (Eviction) Lawsuit	<input type="checkbox"/>	<input type="checkbox"/>
Filed bankruptcy? If yes DATE FILED:	<input type="checkbox"/>	<input type="checkbox"/>
Any judgments or collections against you?	<input type="checkbox"/>	<input type="checkbox"/>
If yes to any of the above, Please list Specifics:		
Any Other financial obligations?		

CRIMINAL HISTORY	Yes	NO
Have you ever been convicted of or pleaded guilty or 'no contest' to a felony (whether or not resulting in a conviction)?	<input type="checkbox"/>	<input type="checkbox"/>
Have you ever been convicted of or pleaded guilty or 'no contest' to a misdemeanor involving sexual misconduct whether or not resulting in a conviction?	<input type="checkbox"/>	<input type="checkbox"/>

WHO SHOULD WE CONTACT IN CASE OF EMERGENCY?			
Name		Relationship	
Address			
City	State	Zip	Phone # (    )

Applicant Signature \_\_\_\_\_ Date \_\_\_\_\_